

# Visitor Management with jay cloud

## Optimize all processes related to your reception

With jay cloud, companies can digitally manage, monitor and track visits and activities of external persons on their premises at any time. In real time. All organizational steps are combined in one system.

Access control and security management are integrated as standard - for free and secure visitor traffic with restrictions to certain times and zones.

- Visit planning
- Analysis of visitor data
- Workflows and notifications
- Check-in and check-out
- Self registration at kiosk terminals
- Integrated access control
- Track visitor activity in real time
- Integration into the HR system
- Integration into the safety and evacuation concept

## Built on SAP Business Technology Platform

jay cloud is a cloud-native "Software as a Service" solution based on the SAP® Business Technology Platform. Thanks to the advanced technology on the SAP BTP, **the solution offers maximum IT security.**

jay cloud was developed and certified in close cooperation with SAP as part of the SAP Co-Innovation programme.

## Highlights at a glance

Visitor management is your company's calling card

### Overview at reception

Reception staff never lose track of which guest is still missing or who has just arrived and is now on their way to their colleague in the office - a notification is automatically and immediately sent to them as soon as a visitor checks in.

### Registration

Every newly arriving guest registers - either online before their visit or in person at reception or at a kiosk terminal. In this step, you also have the option of having your visitors sign a declaration, for example the data protection and security regulations of your company or building.

### Returning visitors

Some partners come once a week for a meeting, some service providers even come daily - even suppliers come regularly. A new badge and registration every time makes no sense here. Quick registration and the definition of recurring visitors save you time and resources.

### Notifications

Hosts are automatically informed about the arrival of their visitors. Visitors receive details about the visit or information about updates and changes in the run-up to the visit. Directions to the event venue and within your company make it easier for visitors to find their way around.

### Visitor pass

Visitor badges help to identify visitors. You can design these professionally in jay cloud and immediately give your guests a pleasant impression of your company.

### Access authorizations

Visitors can be issued with personal ID cards on arrival, which already contain all the necessary access authorizations.

### Multilingual

Depending on the location, event or visitor, the language can be set individually so that every visitor is addressed in their own language and feels welcome.

### Emergency evacuation

Visitor management is integrated into the jay cloud LIFE SAFETY software. During an evacuation, the Life Safety Dashboard shows you at all times who is still in the building and who has already been evacuated. This way, you won't forget any guests.

### Real-time overview

You always have a precise overview of which visitors are in the building and which have left. During visits, a visitor dashboard provides you with real-time information.

### Cloud-based

jay cloud can only be accessed via a web browser. No software installation is necessary.

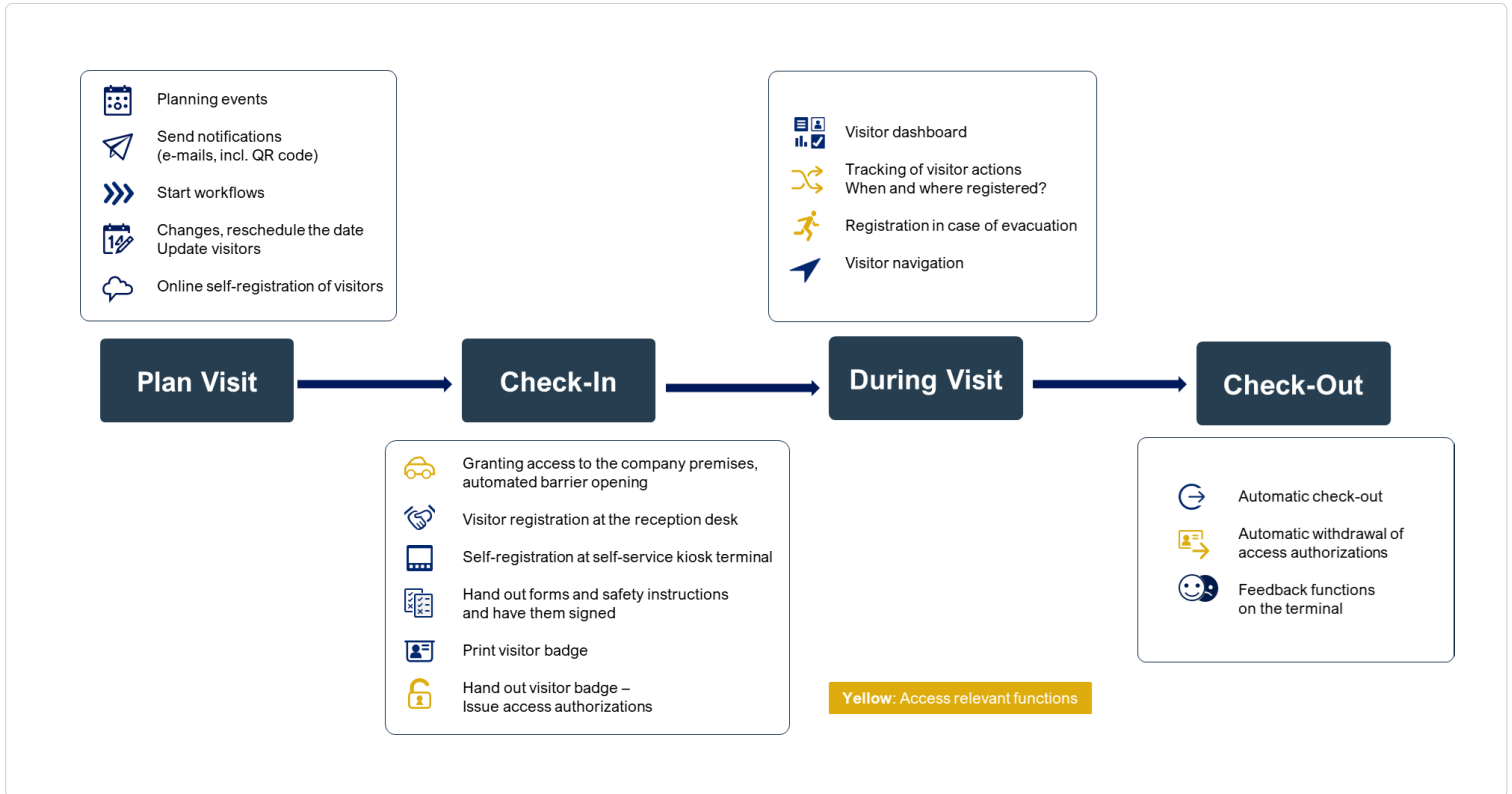
### Integration into your HR system

jay cloud can be accessed directly from your HR system. Access is easy and secure via your company's Corporate Identity Provider (IDP) using Single Sign On (SSO). No extra login is necessary.



# Visitor management - the entire process

The timeline for the entire process from planning to reporting.



## The jay cloud modules

Add value to your HR system and create additional benefits

### **jay cloud TIME**

Simplify your HR processes with seamless integration of time tracking into your HR system.

Times and activities are recorded at the time terminal, via smartphone or automatically when the door is opened. Time events are transmitted to the SAP system in real time. Errors are reduced through correction options and plausibility checks. This allows working hours to be recorded accurately and flexibly.

For more information, please refer to the **jay cloud TIME** factsheet.



### **jay cloud ACCESS**

Manage access rights directly from your HR system. Access rights follow the employee and are based on their position in the company. If an employee's role changes, their access rights change automatically and immediately. These are conveniently defined and assigned in jay cloud by the HR department or security officers.

For more information, please refer to the **jay cloud ACCESS** factsheet.



### **jay cloud LIFE SAFETY**

You always know who is on your premises. And with the integration of time and attendance and access control, you are fully prepared for emergencies. In the event of an emergency, the system enables fast and orderly evacuation: people are immediately registered as safe at assembly points, while the last known location of missing persons provides valuable assistance to emergency services. The result is safety and efficiency when every second counts.

For more information, please refer to the **jay cloud LIFE SAFETY** factsheet.



## Do you have any questions?

We will be happy to advise you and look forward to meeting you.

[Make an appointment](#)

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